



**Rules for availing**

**Writer Facility for Physically challenged / disabled candidates for University (End Semester) Examination.**

**(A) Facility of a Writer can be provided to the following:**

- i. A candidate who is physically challenged / disabled who is not in a position to write in his / her examination on his / her own.
- ii. A candidate who is not in a position to write in his / her examination because of such accidental injury on his / her writing hand.
- iii. The fee of Rs 50/- to writer and extra supervision charges will have be burned by the candidate in advance .However blind candidate will be exemption from paying such charges. In such cases university will bear such expenses.

**(B) Documents required to avail facility of a Writer:**

- i. A request letter from candidate to avail such facility of writer for his/her examination along with Medical Certificate showing disability/injury of candidate along with X-ray, as the case may be, of Physician/Orthopedic Surgeon with clear recommendation to avail facility of a writer for his/her examination duly countersigned by University approved Medical Officer.
- ii. Details of the person who gives consent to be a writer (like complete bio-data, ID proof, educational-qualification details, Undertaking of the candidate relating to no relationship with writer.)
- iii. Dean of the institute will forward the application of the candidate for writer, with all prescribed documents, with the recommendation to the university before at least 07 days of the commencement of the examination.

**(C) Important Conditions for the Writer:**

- i. A person who is going to be the writer of a physically challenged / disabled candidate should not be in his / her blood relation directly or indirectly.
- ii. The writer should be low qualified than the candidate, who is going to appear in the particular examination conducted by the University.
- iii. The writer will write only such matter as an answer which is narrated by the candidate at the time of examination.
- iv. Physically challenged / disabled candidate shall not be permitted to change his / her writer during the span of the whole examination. However, under unavoidable circumstances, Exam Co-ordinator of the examination is empowered to permit to do so with the prior permission of the Controller of Examination, C. U. Shah University.

**(D) Other facilities for the physically challenged / disabled candidate:**

- i. He / She will be given additional 30 minutes after the completion of specified time duration of the paper.
- ii. University Examinations Section will make necessary seating arrangement for such candidates

-In case of an orthopedically injured, disabled candidate, his / her attendant / assistant other than writer will be allowed to come only up to the entrance of the examination hall till the candidate secures his / her seat.

-Answer book of such students will be required to seal in separate envelope and to send the same to Controller of examinations with remarks in the Jr. Supervisor reports along with a copy of letter of permission given for writer.